



**Fountain Creek Watershed, Flood Control, and Greenway District Board of Directors Meeting Agenda May 19, 9am**  
**In Person at Fountain City Hall, 116 S. Main Street, Fountain, CO 80817, or**  
**Via Zoom: Meeting link: <https://us06web.zoom.us/j/89493089235>**  
Meetings are open to the public.

**1) Call to order and establish a quorum**

Chair Estes called the Fountain Creek Watershed District Board Meeting to order. In attendance were the following duly designated members of the District Board of Directors:

**Name:**

Tamara Estes  
Stan VanderWerf  
Terry Hart  
Jessica Mills  
Dr. Bob Barr  
Jay Kita  
Alli Schuch

**Representing:**

City of Fountain  
El Paso County  
CAG Chair  
Lower Arkansas Valley  
Barr Farm Land Owner  
Green Mountain Falls  
Executive Director

**2) Introduction of Guests**

Annie Berlemann, Colorado Springs Utilities  
Mark Shea, Colorado Springs Utilities, TAC Chair  
Stephane Atencio, Attorney, District General Council  
Sue Gonzales, District Bookkeeper

A quorum was present.

**3) Approval of the May Board Agenda**

Executive Director Schuch requested amendment to the agenda to move Executive Director comments (Item 6.) to after New Business (Item 9.). Director VanderWerf made a motion to approve the amended agenda. Director Mills seconded and the May Board Agenda was unanimously approved as amended.

**4) Board Member Comments**

A. None.

**5) Consent Calendar**

Motion to approve the consent calendar by Director Mills, Director Barr seconded; motion unanimously approved.

## **6) Presentations**

### **A. District Finances**

i) Sue Gonzales, bookkeeper with Walker-Schooler District Managers provided an overview of our current process for invoicing, billing, payments, etc. A new process was established:

(1) ED Schuch emails VanderWerf and Estes a spreadsheet with approved bills after each Board meeting. VanderWerf will e-sign, inform Estes.

ii) Director Hart recommends more signatories added, at least two, to ensure timely payments.

(1) Motion made by Director Hart to add Stan VanderWerf to signatory list effective March 1, 2023 and add policy that two signatures are required per payment/check. Seconded by Director VanderWerf with friendly amendment of incorporating this information in a new Resolution which Attorney Atencio is creating (Resolution 2023-5). Motion unanimously approved.

iii) District will streamline banking by closing Legacy and Wells Fargo Checking accounts, moving to Eastern Bank.

iv) Checks were approved and signed.

## **7) Old Business**

A. None.

## **8) New Business**

### **A. Confirmation of District Board Members**

i) David Leinweber replacing Nancy Henjum for City of Colorado Springs representative

### **B. District Statute & Bylaws Discussion, led by Attorney Atencio**

i) Enabling statute has not been modified since it was adopted. Mr. Atencio suggested the Board direct him and ED to review and suggest updates, or possibly form a committee to assist in this process.

ii) Director Hart makes a motion to establish a Governance Committee, Chair Estes seconds, and motion is unanimously approved. Chair Estes appoints Jessica Mills, Terry Hart, Stephane Atencio, Mark Shea, ED Schuch, and herself as Governance Subcommittee Members.

iii) Current Board Subcommittees - HR Committee (Larry Atencio, Tamara Estes, Jessica Mills), Finance Committee (Stan VanderWerf, Terry Hart, Jim Romanello, Dr. Bob Barr joins effective May 19, 2023). Director Hart requests to add running item on Board agenda for subcommittees to report at Board meetings.

## **9) Executive Director Report**

A. Presentation: May 2023 Storm. ED Schuch presented images and statistics about the recent record rainstorms.

B. Working on contracting language.

- C. 1st joint TAC & CAG meeting coming up 6.7
- D. Looking at Fluvial hazard zone program through CWCB.
- E. Part time Administration Assistant Position is Filled. Hired Jordan Witteveen, starts June 1, 2023, 20 hrs/week mostly remote.
- F. Also starting: Colorado College Summer Fellow, Aidan Boyd supporting Hannah Mooney in Outreach.
- G. 10th Annual Creek Week Cleanup - seeking sponsorship, planning on engaging 4000 people, need more safety supplies. Request for 100% participation from every board member and alternates.

**10) Executive Session**

- A. None.

**11) Public Comment**

- A. None.

**12) Confirm Next Meetings**

**ALL MEETINGS NOW HYBRID and set for 3 hours via Zoom or in person at Fountain City Hall (116 S. Main St. Fountain, CO 80817)**

- A. Fri June 16, 9am
- B. Fri July 21, 9am – Strategic Planning Presentation
- C. Fri Aug 18, 9am
- D. Fri Sept 15, 9am
- E. Oct TBD – District Tour
- F. Fri Nov 17, 9am – Budget Meeting
- G. Fri Dec 15, 9am – Tentative

**13) Adjourn Board Meeting**

Motion to adjourn the meeting was made by Director Mills, seconded by Director Barr; Chair Estes adjourned the Board of Directors Meeting.